



## Scheduled Use of Common Property

Scheduled use of the property is required for all groups of 15 or more people when being hosted by a single association member. Reservation of the property for an event does not close the property to other association members. In special cases (weddings, etc), with enough notice, a request can be made on the host's behalf to provide some level of privacy for a period of time. The host of the event is responsible for the following:

- 1) Garbage Removal.
- 2) Repair of any damage caused by the guests at their event.
- 3) Assuring that all association regulations are followed.
- 4) Assuring that all laws are obeyed, including but not limited to, those governing consumption of alcoholic beverages.

<b>Host Member Name:</b>			
<b>Address:</b>			
<b>Contact Phone:</b>			
<b>Number of Guests:</b>			
<b>Date of Event:</b>			
<b>Time of Event:</b>			
<b>Event Type/Occasion:</b>			
<b>Tent:</b>	YES	NO	
<b>Port-a-potty:</b>	YES	NO	
<b>Music:</b>	YES	NO	
<b>Please specify source:</b>	DJ	Band	Radio
<b>Use of Beach and/or Park:</b>	Park	Beach	Both
<b>Food:</b>	YES	NO	
<b>Cooking on Premises:</b>	YES	NO	
<b>Alcohol:</b>	YES	NO	
<b>Use of Water:</b>	YES	NO	
<b>Decorations:</b>	YES	NO	
<b>Cars Parked at:</b>	Your House	The Park	

**\*\*Important note regarding sprinkler system:** The sprinkler system is programmed to go on and off at various intervals throughout the week. Please send an email to [beach@ssbpoa.com](mailto:beach@ssbpoa.com) a few days before your event to ensure that someone turns off the sprinkler system for the day of your event.

If you have any concerns or questions, please make a note of them on the back of this page.

Email completed form to [info@ssbpoa.com](mailto:info@ssbpoa.com).